

## **Requirements of the Participants at the Prichard S.A.I.L. Center**

All participants must be 60 years of age or older, and must reside in the city limits of Prichard, Alabama.

All potential candidates must complete an intake form regulated through the Older American Act Services.

All participants must meet all qualifications required by SARPS (South Alabama Regional Planning Commission) to participate in the meal program.

Assessment of the candidate information, and physical and mental ability, by the staff will determine whether the participant will remain an active participant or receive homebound meals.

The physical conditions to remain an active member includes, but is not limited to, being capable to participate in center activities without assistance from the Prichard Community Center Staff. **(The Senior Center is not a care facility. Participants must be physically and mentally independent or be accompanied by an attendant.)**

If a participant is hospitalized, has suffered a serious illness, or has a medical emergency at the center, a medical release form must be provided upon re-entrance of the program. **(This ensures that the participant's physical or mental condition meets the requirements of the Prichard S.A.I.L. Center program.)**

Any participant who demonstrates aggressiveness, violent behavior, or verbal abuse or any activities that will be harmful to other members will be reprimanded. For continuous or multiple violations, participants will be recommended for dismissal from the center. **(The participant's caregiver will be notified and will be required to attend the conference.)**

All members must participate in activities provided by the Prichard S.A.I.L. Center or accommodating volunteers. If members do not wish to participate, no distractions or negative comments are allowed.

All members must submit a signed liability consent form for all senior trips. **(This form will be provided by staff.)**

All field trip attendance will be based on members' active participation. Any senior requiring assistance must be accompanied by their caregiver in order to participate in field trip activities. Most senior trips are sponsored, but all caregivers are responsible for charges related to field trips due to limited funding.

All meals distributed at the Prichard S.A.I.L. Center are issued based on attendance and participation. **(Participants cannot attend the center just to eat and leave the facility without attending regularly and participating in activities.)**

All members must sign a release liability form for all transportation user on a daily basis. **(This must be signed and filed upon acceptance of membership.)**

All members, staff, employees, and center volunteer staff must submit a written consent form for emergency ambulatory services or emergency response team requests.

Any member who exhibits multiple signs of Alzheimer's, Dementia, or any form of mental illness cannot be active members at the Prichard S.A.I.L. Center. Examples of these symptoms are:

- Wandering
  - High level of forgetfulness
  - Activities that will cause harm to themselves and others
  - Frequent outburst
  - Requiring constant supervision by staff or other members of the Prichard S.A.I.L. Center.
- (These members or participants may qualify for homebound meals, delivered by the Prichard Community Center staff.)**

Any member engaging in illegal drugs, drugs not prescribed by a doctor to the individual taking the drug, or drug related activities will be immediately suspended from the Prichard S.A.I.L. Center indefinitely.

Any member who violates the trust of the Prichard S.A.I.L. Program by engaging in theft of property, or intentional damage will be immediately suspended from the Prichard S.A.I.L. Center indefinitely.

All members, caregivers, and attendants must be respectful to all staff and employees of the Prichard S.A.I.L. Center.

The City of Prichard of the Prichard S.A.I.L. Center is not responsible for lost, damaged, or misplaced property placed in or on its facilities or grounds. Furthermore, the City of Prichard is released and discharged from any and all liability for loss, injury, or damage to persons or property that may be sustained arising out of the use or occupancy of the Senior Center and its grounds.

Any member demonstrating signs of alcoholism, intoxication, or drinking under the influence of alcohol will have to leave the premises immediately. The member will be immediately suspended from the Prichard S.A.I.L. Center.

Members requiring assisted transportation to and from the center must have a caregiver or attendant present when departing from resident to the center, and upon arrival to the resident from the center. Normal pick-up hours are from 8:00 a.m. – 10:00 a.m. Normal departure hours from the center are from 1:00 p.m. – 3:00 p.m. **(Drivers have daily routines that allow an approximate arrival time.)**

All members who provide their own transportation or family members bring them to the Prichard S.A.I.L. Center cannot enter the center before 9:00 a.m. These members must be picked-up by 1:00 p.m.

Members without a caregiver or attendant present for assisted transportation will be temporarily suspended. A letter of notification will be communicated by mail for a conference. These conferences are mandatory and the members will remain suspended until the caregiver attends the scheduled conference. **(Drivers will continue route and revisit; and if the caregiver or attendant is unavailable, the member will be transported to the Prichard Police Department.)**

Any member with a paid caregiver must be accompanied by the caregiver for all Prichard S.A.I.L. Center activities.

Any complaints of signs of neglect, physical abuse, or verbal abuse will be reported to DHR (Department of Human Resources) and the Prichard Police Department. **(All complaints or comments must be submitted in written form. No anonymous complaints will be accepted.)**

**Any falsified documents, reports, or complaints will be reported to the Prichard Police Department.**

**The center must adhere to all local, state, and federal laws pertaining to the minimal requirements guidelines pertaining to nursing homes, adult daycare, and healthcare facilities. The Prichard S.A.I.L. Center must operate in a manner that reflects the inability to offer such services.**